

Board of Directors: Member Election Process

The San Francisco Bicycle Coalition is proud to have a very active and professional all-volunteer Board of Directors. Most Board members have dedicated numerous years of service and lending of talents to a wide range of organizational needs. The process for Board elections is outlined below. Board members are elected for 2-year terms. Every year approximately half of the board seats are up for election, and board members may or may not decide to run again as incumbents.

Active SFBC members may self-nominate or be nominated by others for consideration as a Board candidate. Interested members should review the minimum expectations for an SFBC Board Member in our Board Roles & Responsibilities Summary, and the following list of activities and dates related to the Board nominee endorsement process.

The goals of the Board nominee endorsement process are 1) to provide nominees with an opportunity to learn more about the responsibilities and activities of the Board, 2) for the current Board and Executive Director to evaluate if a nominee meets the minimum expectations and, if elected, would enhance the skills, capacity, and diversity of the SFBC’s Board of Directors, and (3) to serve voting members by highlighting the candidates the current Board has determined can best advance the mission of the SFBC.

Nominees who do not apply for Board endorsement or who are not endorsed by the Board may still run for the Board.

2016–17 SFBC Board Member Nomination, Endorsement, and Election Process

2015	ALL Nominees	Nominees Applying for Board Endorsement
August 18	Board nominee search announced (Biker Bulletin and www.sfbike.org)	
September 1	SFBC Board Meeting: Board approves the process for nomination, endorsement, and election.	
September 8	Process for Board nomination, endorsement and election with member voting announced (Biker Bulletin and www.sfbike.org/news/2015-board-elections)	
September 8 and ongoing	Board Member Roles & Responsibilities and Application materials are distributed (Board Development Committee emails materials on rolling	

	basis to nominees who have expressed interest by contacting boardnomination@sfbike.org)	
September 15		Reminder about September 22 deadline for nominees applying for the Board's endorsement to contact boardnomination@sfbike.org (Biker Bulletin)
September 22		Deadline for endorsement applicants to email boardnomination@sfbike.org
On or about September 22	Paper and electronic announcement to SFBC members, notifying them about the deadline for nominees not applying for Board endorsement to submit their names and short statements in order to appear on the Board ballot (November 6), when the Board will announce its endorsed nominees (November 10), the deadline to join SFBC to be eligible to vote in Board elections (November 15), when and where voting will take place (online and via email from November 15 to December 30, at Winterfest on November 15, at the annual member meeting on December 10, and at SFBC's office during normal business hours from November 17 until December 22), how to vote, when the new Board will be announced (January 2016) and where to find more information (Tube Times, Biker Bulletin and www.sfbike.org/news/2015-board-elections)	
September 23		Deadline for endorsement applicants to submit their endorsement Application and current resume (email to boardnomination@sfbike.org or mail it to SF Bicycle Coalition, Attn: Board Development Committee, 1720 Market Street, San Francisco, CA 94102; paper

		nominations and statements must be <u>received</u> by September 23, 2015)
September 24 - 27		Board Development Committee reviews endorsement applications
September 28		Endorsement applicants are notified of their next step: either scheduling 1st round interview or notice that the endorsement applicant is not being considered for Board endorsement this election. If not being endorsed, the applicant may still run for the Board. (Board Development Committee contacts applicants)
September 28 – October 9		1st round of endorsement interviews and consideration (Board Development Committee schedules in-person meetings with applicants)
October 13	<p>Electronic announcement of 30-day notice to members about voting in the Board elections: the deadline to join SFBC to be eligible to vote in Board elections (November 15), when and where voting will take place (online and via email from November 15 to December 30, at Winterfest on November 15, at the annual member meeting on December 10, and at SFBC’s office during normal business hours from November 17 until December 22), how to vote, when the new Board will be announced (January 2016) and where to find more information, including the deadline for nominees not seeking Board endorsement to submit their statements and appear on the Board ballot (November 6), when the Board will announce its endorsed nominees (November 10) (Biker Bulletin and www.sfbike.org/news/2015-board-elections)</p>	

October 13		Board Development Committee presents recommendations for 2nd round endorsement interviews to the full Board (SFBC Board Meeting, closed session)
October 14–28		2nd round endorsement interviews and consideration (Board Development Committee schedules second-round in-person meetings with applicants)
November 3		Board Development Committee presents final endorsement recommendations for approval to the full Board (SFBC Board Meeting, closed session)
November 4		2nd round applicants are notified of next step: either they are being endorsed by the Board this term or not. If not being endorsed, the applicant may still run for the Board. (Board Development Committee contacts 2nd round applicants)
November 6	Deadline for nominees' names to be submitted to the Board to be on the ballot and for all nominees to send a statement up to 150 words to be published in conjunction with the ballot. (Nominees email their names and statement to boardnomination@sfbike.org or mail to SF Bicycle Coalition, Attn: Board Development Committee, 1720 Market Street, San Francisco, CA 94102; paper nominations and statements must be <u>received</u> by November 6, 2015)	
November 10	SFBC announces that voting will open at Winterfest on November 15, and voting will extend for 45 days until December 30. In addition to email and online voting at www.sfbike.org/news/2015-board-electi	

	<p>ons, ballots will be available at Winterfest, at our December 10 member meeting, and at our office at 1720 Market Street, which is open Monday through Friday 9:30 am to 5:30 pm. Members can vote electronically; via phone by calling 415-431-2453 extension 304 and leaving their full name, and the mailing address and phone number on file with the SF Bicycle Coalition; or by mail by printing out and mailing their ballot to: SF Bicycle Coalition, Attn: Frank Chan, 1720 Market Street, San Francisco, CA 94102. Mail ballots must be postmarked by December 30, 2015.</p>	
November 10	<p>SFBC announces ballot and publishes all candidates' statements. Space for write-in nominees will also be available on the ballot. (Biker Bulletin and www.sfbike.org/news/2015-board-elections)</p>	Ballots will note which nominees are being endorsed.
November 15	MEMBERS: Last date to join or renew your SFBC membership to be eligible to vote	
November 15	Winterfest. Early voting begins (ballots available)	
November 17	Ballots available at SFBC's office during normal business hours: 1720 Market Street, 9:30am to 5:30pm, Monday through Friday	
December 10	SFBC All-Member Meeting (ballots available)	
December 22	Last day to pick-up a paper ballot at SFBC's office	
December 30	Voting ends (November 15 + 45 days)	

January 2016	2016–2017 Board of Directors announced (Biker Bulletin and www.sfbike.org/news/2015-board-elections)	
January 2016	New Board term begins	