Board of Directors Meeting
San Francisco Bicycle Coalition

6:30pm - 8:30pm Tuesday December 1, 2020
Contact the Board - board@sfbike.org

Mission
The San Francisco Bicycle Coalition works to transform San Francisco’s streets and
neighborhoods into safe, just, and livable places by promoting the bicycle for everyday
transportation.

Community Agreements
- Relationship Grace
- 10 People-10 Truths
- Inquisitiveness
- Move Forward-Move Back
- Intention-Impact
- Confidentiality-Anonymity
- Accountability
- Meet Each Other Where We Are, Without Judgment
- Question Ideas, Not People
- Critique To Improve
### Directors

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<tr>
<th>Name</th>
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<tr>
<td>Audrey Harris</td>
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<td>Constance Cavallas</td>
<td>she/her</td>
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<tr>
<td>Jean Kao (President)</td>
<td>she/her</td>
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<td>Juli Uota (Secretary)</td>
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<td>Kelli Shields</td>
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<td>Manoj Madhavan</td>
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<td>Marie Jonas (Treasurer)</td>
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<td>Meaghan Mitchell</td>
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<td>Nic Jay Aulston</td>
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<td>Preston Rhea</td>
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<td>Sarah Bindman</td>
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<td>Stephen Braitsch</td>
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<td>Tyler Morris</td>
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### Staff

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<tr>
<td>Brian Wiedenmeier (Executive Director)</td>
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<td>Rahul Young (Deputy Director)</td>
<td>he/him</td>
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<td>Susan Gallentine (Marketing &amp; Events Director)</td>
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### Guests

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<tr>
<td>Peter Belden</td>
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<td>Joanna Gubman</td>
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Lisa Ratner  |  She/her  |  yes

**Agenda**

**Open** - *Board President*
President started meeting at 6:32pm

**Intros** - *Board*
6:32pm

**Public Comment** - *Guests*
6:37pm
- Peter Belden – Interested in contacts in D10, particularly around Bayview and India Basin.
- Lisa – Inner Sunset resident, interested in SFBC process.
- Joanna — Urban Environmentalist co-lead, interested in ways to coordinate.

**Year-End Appeal & Fundraising Training** - *Membership & Fundraising Committee*
6:40pm
- *Purpose: Information*
- Sarah presented details on our year-end appeal plan and board responsibilities.
- Role-play and practice.

**Monthly Actions & Updates** - *Executive Committee*
7:05pm
2. October 27 meeting minutes
   - Board approved the October 27 meeting minutes for accuracy and legal responsibilities.

3. Board @ email summary
   - *Purpose: Information*
   - Summary of emails sent to board@sfbike.org.
     - 1 re: endorsements (person has emailed previously about same)
     - 1 re: article [Inside the Company Trying to Solve the Global Bicycle Shortage](#)

4. Finance Report
   - Rahul presented report. Budget gap between actual and YTD budget is closing. Expectation to be above two-month reserve; possible that we may end year on
budget if YEA, membership numbers, PPP forgiveness, and additional grants are successful.

- SBA required that the paperwork include Board approval – accepted in June EIDL loan that SFBC obtained to use as rainy-day fund w/ payback on 6/10/21 on 2.75% rate.
  - Board unanimously approved acceptance of the Small Business Administration Disaster Loan.

5. ED Report

- **Purpose: Information**
- Update on the Strategic Plan and work of the organization. Financial crisis of SFMTA — working to determine impacts on sustainable streets division. Major concerns for devastating cuts within the transit portion. Market St project has been revised due to budget concerns; current strategy is to work within revised design mitigating the losses of improvements. Continued need for quick-build projects. Continued significant improvements to open space in SF: Great Hwy & GGP in particular. Online survey on Twin Peaks has closed – most popular was leave much of it car-free. Tenderloin: Alternatives to Policing Survey just went live.
- Update on Programmatic work: Freedom from Training Wheels will happen this weekend. Org is continually evaluating in-person activities as SF moves into purple classification.

**Board Elections Process** - **Board Development Committee**
7:39pm

- **Purpose: Information**
- Audrey presented review of board elections process for 2021. Jan 1 is deadline to submit questionnaire. Timeline is on blog announcement. Candidate forum will be virtual — candidates will get questions to which they will respond. Interviews will occur virtually Jan 4-15; goal is to have all eligible Board members to interview each candidate.
- Currently in recruitment season for Board — Brian happy to be available.

**Audit Approval** - **Audit & Endorsements Committee**
7:45pm

- Board unanimously approved audit.

**SFBC 501c4 Board meeting closed by President at 7:58pm**
Annual SFBC Education Fund Board Meeting - Board
SFBC Education Fund 501c3 meeting opened by Board President at 7:58pm

○ Purpose: Information
○ Brian reviewed differences between c4 and c3 and presented update on the SFBC Education Fund operations & financial performance.

Annual SFBC Education Fund Board Meeting closed by President at 8:10pm

Juli Uota, Secretary 01/22/2020

Signature Name + Title. Date