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# Board of Directors Meeting

## San Francisco Bicycle Coalition

6:30pm - 8:30pm Tuesday December 1, 2020

Contact the Board - [board@sfbike.org](mailto:board@sfbike.org)

### Mission

The San Francisco Bicycle Coalition works to transform San Francisco's streets and neighborhoods into safe, just, and livable places by promoting the bicycle for everyday transportation.

### Community Agreements

- Relationship Grace
- 10 People-10 Truths
- Inquisitiveness
- Move Forward-Move Back
- Intention-Impact
- Confidentiality-Anonymity
- Accountability
- Meet Each Other Where We Are, Without Judgment
- Question Ideas, Not People
- Critique To Improve

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## Directors

<b>Name</b>	<b>Pronouns</b>	<b>Present</b>
Audrey Harris	she/her	yes
Constance Cavallas	she/her	yes
Jean Kao (President)	she/her	yes
Juli Uota (Secretary)	she/her	yes
Kelli Shields	she/her	yes
Manoj Madhavan	he/him	yes
Marie Jonas (Treasurer)	she/her	yes
Meaghan Mitchell	she/her	yes
Nic Jay Aulston	he/him	yes
Preston Rhea	he/him	yes
Sarah Bindman	she/her	yes
Stephen Braitsch	he/him	yes
Tyler Morris	he/him	yes

## Staff

<b>Name</b>	<b>Pronouns</b>	<b>Present</b>
Brian Wiedenmeier (Executive Director)	he/him	yes
Rahul Young (Deputy Director)	he/him	yes
Susan Gallentine (Marketing & Events Director)	she/her	yes

## Guests

<b>Name</b>	<b>Pronouns</b>	<b>Present</b>
Peter Belden	He/him	yes
Joanna Gubman	She/her	yes

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Lisa Ratner	She/her	yes
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## Agenda

### **Open** - *Board President*

President started meeting at 6:32pm

### **Intros** - *Board*

6:32pm

### **Public Comment** - *Guests*

6:37pm

- Peter Belden – Interested in contacts in D10, particularly around Bayview and India Basin.
- Lisa – Inner Sunset resident, interested in SFBC process.
- Joanna — Urban Environmentalist co-lead, interested in ways to coordinate.

### **Year-End Appeal & Fundraising Training** - *Membership & Fundraising Committee*

6:40pm

- *Purpose: Information*
- Sarah presented details on our year-end appeal plan and board responsibilities.
- Role-play and practice.

### **Monthly Actions & Updates** - *Executive Committee*

7:05pm

2. October 27 meeting minutes
  - Board approved the October 27 meeting minutes for accuracy and legal responsibilities.
3. Board @ email summary
  - *Purpose: Information*
  - Summary of emails sent to [board@sfbike.org](mailto:board@sfbike.org).
    - 1 re: endorsements (person has emailed previously about same)
    - 1 re: article [Inside the Company Trying to Solve the Global Bicycle Shortage](#)
4. Finance Report
  - Rahul presented report. Budget gap between actual and YTD budget is closing. Expectation to be above two-month reserve; possible that we may end year on

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budget if YEA, membership numbers, PPP forgiveness, and additional grants are successful.

- SBA required that the paperwork include Board approval – accepted in *June* EIDL loan that SFBC obtained to use as rainy-day fund w/ payback on 6/10/21 on 2.75% rate.
  - Board unanimously approved acceptance of the Small Business Administration Disaster Loan.

## 5. ED Report

- *Purpose: Information*
- Update on the Strategic Plan and work of the organization. Financial crisis of SFMTA — working to determine impacts on sustainable streets division. Major concerns for devastating cuts within the transit portion. Market St project has been revised due to budget concerns; current strategy is to work within revised design mitigating the losses of improvements. Continued need for quick-build projects. Continued significant improvements to open space in SF: Great Hwy & GGP in particular. Online survey on Twin Peaks has closed – most popular was leave much of it car-fee. Tenderloin: Alternatives to Policing Survey just went live.
- Update on Programmatic work: Freedom from Training Wheels will happen this weekend. Org is continually evaluating in-person activities as SF moves into purple classification.

## **Board Elections Process** - *Board Development Committee*

7:39pm

- *Purpose: Information*
- Audrey presented review of board elections process for 2021. Jan 1 is deadline to submit questionnaire. Timeline is on blog announcement. Candidate forum will be virtual — candidates will get questions to which they will respond. Interviews will occur virtually Jan 4-15; goal is to have all eligible Board members to interview each candidate.
- Currently in recruitment season for Board — Brian happy to be available.

## **Audit Approval** - *Audit & Endorsements Committee*

7:45pm

- Preston presented review of audit report of calendar year 2019. Audit raised only minor issues – stale receivables, FDIC limit, bond issue.
- Board unanimously approved audit.

## **SFBC 501c4 Board meeting closed by President at 7:58pm**

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**Annual SFBC Education Fund Board Meeting - Board**

SFBC Education Fund 501c3 meeting opened by Board President at 7:58pm

- *Purpose: Information*
- Brian reviewed differences between c4 and c3 and presented update on the SFBC Education Fund operations & financial performance.

**Annual SFBC Education Fund Board Meeting closed by President at 8:10pm**



Signature

Juli Uota, Secretary

Name + Title.

01/22/2020

Date