Minutes of the San Francisco Bicycle Coalition Education Fund Board of Directors meeting  
November 19, 2019  
San Francisco Bicycle Coalition Office  
1720 Market Street, San Francisco CA

**Directors in attendance**  
Alexandra Sweet  
Andy Thornley  
Brad Williford  
Jean Kao (President)  
Juli Uota  
Kelli Shields  
Marie Jonas  
Mary Kay Chin (acting Secretary)  
Meaghan Mitchell  
Preston Rhea  
Robin Abad Ocubillo (Treasurer)  
Sarah Bindman  
Shirley Johnson

**Directors absent**  
Jane Natoli (Secretary)  
Nic Jay Aulston

**Staff**  
Brian Wiedenmeier  
Rahul Young  
Adam Comeau

**Start**  
The meeting was convened with quorum at 8:31 pm.

<table>
<thead>
<tr>
<th>Agenda Item</th>
<th>Purpose</th>
<th>Presenter</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Overview</td>
<td>Information</td>
<td>Brian Wiedenmeier and Jean Kao</td>
</tr>
</tbody>
</table>

Brian presented on the differences in roles and responsibilities between 501(c4) and 501(c3). Brian presented the balance sheet for the SF Bicycle Coalition Education Fund to the board of directors.

<table>
<thead>
<tr>
<th>Agenda Item</th>
<th>Purpose</th>
<th>Presenter</th>
</tr>
</thead>
<tbody>
<tr>
<td>2 Adjourn</td>
<td>Action</td>
<td>Jean Kao</td>
</tr>
</tbody>
</table>

Motion to adjourn the November 19, 2019 meeting of the SF Bicycle Coalition Education Fund Board of Directors. Meeting adjourned at 8:37pm.

**Signature**  
Mary Kay Chin, acting Secretary

Author: Mary Kay Chin