

Board of Directors Regular Meeting

San Francisco Bicycle Coalition

6:30pm - 8:30pm Tuesday August 24, 2021

Contact the Board - board@sfbike.org

Mission

The San Francisco Bicycle Coalition works to transform San Francisco's streets and neighborhoods into safe, just, and livable places by promoting the bicycle for everyday transportation.

Community Agreements

- Relationship Grace
- 10 People-10 Truths
- Inquisitiveness
- Move Forward-Move Back
- Intention-Impact
- Confidentiality-Anonymity
- Accountability
- Meet Each Other Where We Are, Without Judgment
- Question Ideas, Not People
- Critique To Improve

Directors

Name	Pronouns	Present
Constance Cavallas (Secretary)	she/her	Y
Danny Sauter	he/him	Y
Dave Alexander	he/him	Y
Jean Kao (President)	she/her	Y
Joanna Gubman	she/her	Y
Juli Uota	she/her	Y
Kat Chen	she/her	Y

Lucas Lux	he/him	Y
Manoj Madhavan	he/him	Y
Marie Jonas (Treasurer)	she/her	Y
Meaghan Mitchell	she/her	Y
Roan Kattouw	he/him	Y
Stephen Braitsch	he/him	N
Tyler Morris	he/him	Y

Staff

Name	Pronouns	Present
Cory Pohley (Interim Executive Director)	she/her	Y
Janelle Wong (Operations Director)	she/her	Y
Kelsey Roeder (Membership Director)	she/her	Y

Guests

Name	Pronouns	Present
Joshua Kravetz		Y

Agenda

Open - Board President

6:30pm

Jean Kao called to order the San Francisco Bicycle Coalition's Regular Board Meeting with a quorum present at 6:30pm.

Intros - All

6:30pm - 6:40pm (10m)

Public Comment - *Guests*

6:40pm - 6:45pm (5m)

There were no public comments.

Monthly Actions & Updates - *Executive Committee*

6:45pm - 7:30pm (45m)

1. June 22 meeting minutes (5m)
 - *Purpose: Open → Narrow → Close*
 - Approve the June 22 meeting minutes for accuracy and legal responsibilities.

The June 22 minutes were approved by the board with two abstentions from Lucas Lux and Roan Kattouw.

2. Board @ email summary (5m)
 - *Purpose: Information*
 - Summary of emails sent to board@sfbike.org

The board did not receive any emails.

3. Finance report (10m)
 - *Purpose: Information*
 - Update on our financial performance and forecasting.

Janelle Wong provided a finance report which included an overview of July actuals, fiscal year actuals, and cash projections. Some highlights included:

- Membership numbers continue to lag, however individual contributions have been strong
- Income from events is performing below budget
- Grant income is strong; payout to community partners for the Hellman Foundation Transportation Alliance is captured in expenses
- We expect to see slight savings in salaries due to some open positions
- Even without forgiveness of our 2nd PPP loan, cash projections are healthy

On behalf of the Membership and Fundraising Committee, Dave Alexander introduced the unbudgeted Summer Appeal- a Board fundraiser that is expected to take place in the next several weeks.

4. Finance Account updates (5m)
 - *Purpose: Narrow → Close*
 - Board approve the removal of the following from the SFBC Education Fund Checking and Savings Account:

- BRIAN J WIEDENMEIER Remove as signer
- RAHUL J YOUNG Remove as signer

Jean Kao made a recommendation for the board to formally remove signer access to the SFBC Education Fund account from former employees.

Juli Uota motioned to remove the following signers from the SFBC Education Fund Checking and Savings Account: Brian J Wiedenmeier and Rahul J Young.

The motion was seconded by Manoj Madhavan and approved unanimously.

5. Executive Report (20m)

- *Purpose: Information*
- Update on the work of the organization.

Cory Pohley provided an executive report to the board, which included the following highlights:

- Personnel
 - Corey announced three staff departures and noted exit interviews will be conducted. Director staff will use feedback in their ongoing discussions around wellness and healthy, sustainable work culture
 - Corey announced the promotion of Chris Banister to Membership Manager and Kelsey Roeder's new part time role that will focus on equity, talent management, and internal culture
- Development
 - The Development Associate position is posted
 - In the interim we will be contracting services to support Winterfest, grant research, and a 2022 development plan
- Advocacy
 - The Great Highway will reopen to auto traffic on weekdays
 - There is still a chance that the Great Highway can become a park space; a pilot will go before the Board of Supervisors for approval in early 2022
 - Janice Li has been doing excellent work and will continue building on programs and partnerships to continue gaining support
- E-Bike Rebate Program Contract
 - The SF Department of Environment is funding an E-bike rebate program to shift gig workers away from driving. We have a small contract to provide classes for the program
- Youth leadership ride and BMAGIC were very successful

Closed Session - All

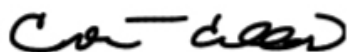
7:30pm - 8:30pm (30m)

The board voted unanimously to move into a closed session at 7:38pm.

Close - Board President

8:35pm

The next regular meeting of the San Francisco Bicycle Coalition Board of Directors is scheduled to take place Tuesday, September 28, 6:30-8:30pm via Zoom.



Signature

Constance Cavallas, Secretary

Name + Title

September 28, 2021

Date