

Board of Directors Regular Meeting

San Francisco Bicycle Coalition

6:30pm - 8:30pm Tuesday November 16, 2021

Contact the Board - board@sfbike.org

Mission

The San Francisco Bicycle Coalition works to transform San Francisco's streets and neighborhoods into safe, just, and livable places by promoting the bicycle for everyday transportation.

Community Agreements

- Relationship Grace
- 10 People-10 Truths
- Inquisitiveness
- Move Forward-Move Back
- Intention-Impact
- Confidentiality-Anonymity
- Accountability
- Meet Each Other Where We Are, Without Judgment
- Question Ideas, Not People
- Critique To Improve

Directors

Name	Pronouns	Present
Constance Cavallas (Secretary)	she/her	Y
Danny Sauter	he/him	Y
Dave Alexander	he/him	Y
Jean Kao (President)	she/her	Y
Joanna Gubman	she/her	Y
Juli Uota	she/her	Y

Kat Chen	she/her	Y
Lucas Lux	he/him	Y
Manoj Madhavan	he/him	N
Marie Jonas (Treasurer)	she/her	Y
Meaghan Mitchell	she/her	Y
Roan Kattouw	he/him	Y
Stephen Braitsch	he/him	Y
Tyler Morris	he/him	Y

Staff

Name	Pronouns	Present
Cory Pohley (Interim Executive Director)	she/her	Y
Janelle Wong (Operations Director)	she/her	Y

Agenda

Open - Board President

6:30pm

Jean Kao called to order the San Francisco Bicycle Coalition's Regular Board Meeting with a quorum present at 6:30pm.

Intros - All

6:30pm - 6:35pm (5m)

Public Comment - Guests

6:35pm - 6:40pm (5m)

There were no members of the public in attendance.

Monthly Actions & Updates - Executive Committee

6:40pm - 7:30pm (50m)

1. October 26 meeting minutes (5m)
 - *Purpose: Open → Narrow → Close*
 - Approve the October 26 meeting minutes for accuracy and legal responsibilities.

The October 26 minutes were approved by the board unanimously.

2. Board @ email summary (5m)
 - *Purpose: Information*
 - Summary of emails sent to board@sfbike.org
 - 2 emails requesting info on future board meetings

The board received two emails requesting information about future board meetings. Jean Kao responded to both emails with the information requested.

3. Finance report (15m)
 - *Purpose: Information*
 - Update on our financial performance and forecasting.

The SFBC's new Finance and Facilities Manager, Stephanie, was still working on completing the finance report at the time of the meeting. This is her first time preparing the report. Janelle will share it out with the board when completed.

4. Executive Report (15m)
 - *Purpose: Information*
 - Update on the work of the organization.

Cory Pohley provided an executive report to the board, including the following highlights:

Internal Culture:

- Digital community agreements have been drafted, vetted by staff, and posted on our website and social media.
- A sabbatical policy is currently being drafted. The hope is to share the policy with the board for approval in January, and make it effective in FY22.

Advocacy:

- The anti car-free JFK contingent have launched their opposition. We have drafted a blog response.
- AB-43 was signed. This bill updates the way speed limits are set, which will give more flexibility for slower speed limits.

5. Winterfest and Year-End Appeal (10m)
- *Purpose: Information*
 - Updates and reminders on our roles.

Cory Pohley provided the following updates:

Winterfest:

Winterfest sponsorship outreach has launched. Instructions and tools for contacting potential sponsors were sent out to the board. Some sponsorship has already come in. BD+20 has been named as a sponsor in recognition of their significant discount for event management services.

Year End Appeal:

Staff is putting the final touches on YEA communication materials. Volunteers will start sending out physical letters this week. The board will be expected to follow up in a series of email/phone/text communications. Support materials will be sent to the board soon.

Closed Session - All

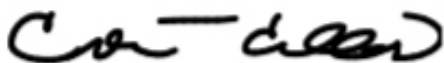
7:30pm - 8:30pm (60m)

The board voted unanimously to move into a closed session at 7:08pm. No reportable actions were taken during the closed session.

Close - Board President

8:30pm

The next regular meeting of the San Francisco Bicycle Coalition Board of Directors is scheduled to take place Tuesday, December 14, 6:30-8:30pm via Zoom.



Signature

Constance Cavallas, Secretary

Name + Title

January 25, 2022

Date