
Board of Directors Meeting

San Francisco Bicycle Coalition

6:30pm - 8:30pm Tuesday February 22, 2022

Contact the Board - board@sfbike.org

Mission

The San Francisco Bicycle Coalition works to transform San Francisco's streets and neighborhoods into safe, just, and livable places by promoting the bicycle for everyday transportation.

Community Agreements

- Relationship Grace
- 10 People-10 Truths
- Inquisitiveness
- Move Forward-Move Back
- Intention-Impact
- Confidentiality-Anonymity
- Accountability
- Meet Each Other Where We Are, Without Judgment
- Question Ideas, Not People
- Critique To Improve

Directors

Name	Pronouns	Present
Allison Arieff	she/her	yes
Danny Sauter	he/him	yes
Dave Alexander	he/him	yes
Jason Ford	he/him	yes
Jean Kao	she/her	yes
Joanna Gubman	she/her	yes
Juli Uota	she/her	yes
Kat Chen	she/her	yes
Lisa Ratner	she/they	yes
Lucas Lux	he/him	yes
Karen Wiener	she/her	yes
Marie Jonas	she/her	yes
Meaghan Mitchell	she/her	no
Roan Kattouw	he/him	yes
Sarah Barnes	she/her	yes

Staff

Name	Pronouns	Present
Janelle Wong (Interim Deputy Director)	she/her	yes

Guests

Name	Pronouns	Present
Andy Thornley	he/him	yes



Jessica O'Neill	she/her	yes
Roger Marquis	Not stated	yes

Agenda

Open - Board President

6:30pm

Jean Kao called to order the San Francisco Bicycle Coalition’s Regular Board Meeting with a quorum present at 6:30pm.

Intros - Board

6:30pm - 6:45pm (10m)

Public Comment - Guests

6:45pm - 6:50pm (5m)

There was one public comment from Andy Thornley, previous Board Member of SFBC: Thank you all for being board members. You're the organization's premier volunteers. You are also responsible for hiring a new Executive Director. Thank you for serving.

Monthly Actions & Updates - Executive Committee

6:45pm - 7:29pm (60m)

1. January 25 meeting minutes (5m)
 - Purpose: Open → Narrow → Close
 - Approve the January 25 meeting minutes for accuracy and legal responsibilities.
 - **Propose we update the meeting minutes to include the email vote on endorsements as required in our bylaws**
 - Jean Kao proposes the above, Marie Jonas seconds
 - Vote: unanimous approval, with new board members abstaining

2. Board @ email summary (5m)
 - Purpose: Information
 - Summary of emails sent to board@sfbike.org
 - 1 email from 23 yr member not renewing due to concerns about car-free JFK and access for people with limited mobility

3. Finance (30m)
 - Purpose: Information
 - Update on our financial performance and 2022-23 Budget overview.

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- Janelle presents January financials. Just got the green light to invoice SRTS today, that should put financials back on track.
 - The organization continues to have many vacancies, which saves money (but not in a healthy way).
 - Continuing to save money in areas we cut back on during the pandemic.
 - Golden Wheel was usually put on in the summer, a high ticket price event with sponsorships that brought in substantial financial support. Golden Wheel did not happen in 2020 or 2021 due to Covid-19. Last year's budget moved it to February 2022, but the event has now been postponed again to July 2022. We are still including Golden Wheel as part of the current draft budget. Due to the postponement of the event, planned income will be under budget in February 2022 because we budgeted for Golden Wheel happening earlier in the year. We'll run a deficit this financial year, and while it'll be significant it will not be insurmountable.
 - We are optimistic for long term financial stability as this next financial year we'll have a new permanent Executive Director in addition to a new Director of Development. Janelle is optimistic that even if we fall short of the budget this financial year we can make it up in the next year.
 - Janelle gives high-level overview of budget process
 - Lucas Lux and Marie Jonas are reviewing the proposed draft of next financial year's budget.
 - There are areas where we can increase fundraising dollars, but it would be a heavy lift for both staff and board members.
 - The board needs to pass a final budget by the March board meeting.
 - Marie Jonas explains board obligations regarding budget
 - Financial year starts April 1st. In this meeting we will form committees including the Finance Committee, headed by the Treasurer. They review the budget in more depth, meet with staff to vet the budget.
 - Final budget is developed and goes to the board for approval at the March board meeting.
4. Executive Director Report (20m)
- *Purpose: Information*

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- Update on the Strategic Plan and work of the organization.
 - Cory is not present and will not attend board meetings going forward, but submitted a written report. Marie presents highlights.

2022-2023 Board Appointments - Board

7:29pm - 7:45pm (30m)

- *Purpose: Narrow - Close*
- Approve SFBC Education Fund Board, advisory committees, and new officers.
 - Ed Fund Board - formal nominations & second to appoint ourselves to the board
 - Unanimously approved
 - Advisory committees - reminder that committees are advisory and can't take any actions on behalf of the board, not binding, thumbs = ok
 - Officers - nominate yourself, get second, tell us why you're interested in this role
 - Conducted votes via poll for board president, treasurer, and secretary.
 - Jean Kao announced winners based on poll.
 - President: Marie Jonas
 - Treasurer: Lucas Lux
 - Secretary: Sarah Barnes

Closed Session - Board

7:45pm - 8:19pm (15m)


- *Purpose: Information*
- Transition Task Force update on Executive Director candidates

Close - Board President

8:19pm



Signature



Sarah Barnes, Secretary

Name, Title

March 22, 2022

Date