
Board of Directors Meeting

San Francisco Bicycle Coalition

6:30pm - 8:30pm Tuesday March 22, 2022

Contact the Board - board@sfbike.org

Mission

The San Francisco Bicycle Coalition works to transform San Francisco's streets and neighborhoods into safe, just, and livable places by promoting the bicycle for everyday transportation.

Community Agreements

- Relationship Grace
- 10 People-10 Truths
- Inquisitiveness
- Move Forward-Move Back
- Intention-Impact
- Confidentiality-Anonymity
- Accountability
- Meet Each Other Where We Are, Without Judgment
- Question Ideas, Not People
- Critique To Improve

Directors

Name	Pronouns	Present
Allison Arieff	she/her	y
Danny Sauter	he/him	n
Dave Alexander	he/him	y
Jason Ford	he/him	y
Jean Kao	she/her	y
Joanna Gubman	she/her	y
Juli Uota	she/her	y
Kat Chen	she/her	y
Keren Wiener	she/her	y
Lucas Lux (Treasurer)	he/him	y
Lisa Ratner	she/her	y
Marie Jonas (President)	she/her	y
Meaghan Mitchell	she/her	y
Roan Kattouw	he/him	y
Sarah Barnes (Secretary)	he/him	y

Staff

Name	Pronouns	Present
Janelle Wong	she/her	y

Guests

Name	Pronouns	Present

Agenda

Open - Board President

6:30pm

Intros - All

6:30pm - 6:40pm (10m)

Public Comment - Guests

6:40pm - 6:45pm (5m)

No public comment in attendance.

Monthly Actions & Updates - Executive Committee

6:45pm - 7:05pm (20m)

1. February 22 meeting minutes (5m)
 - Purpose: Open → Narrow → Close
 - Approve the February 22 meeting minutes for accuracy and legal responsibilities.

Meeting minutes unanimously approved by Board.

2. Board @ email summary (5m)
 - Purpose: Information
 - Summary of emails sent to board@sfbike.org

We had one email related to SEIU involvement in the Car-Free JFK campaign, one email related to another group's advocacy on Car-Free Great Highway, one email in support of Car-Free spaces in San Francisco, and one spam message.

3. ED Report (10m)
 - Purpose: Information
 - Update on the Strategic Plan and work of the organization.

Interim ED: This is the last month we have Cory as interim ED. She sent over general updates, and is sharing a 2-3 page report next week ahead of the end of her term. Cory has also been conducting performance reviews, and is working on an onboarding guide for the upcoming ED.

Hiring: Director of Development and Director of Advocacy hiring continues. We are optimistic that the Director of Development could be hired in April, and the Director of Advocacy position has been posted.

4. Email Vote - Endorsement (1 m)

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- *Purpose: Information*
 - Update on endorsement.

We voted by email to endorse Prop A. Staff was able to put in a paid argument for the voter guide being published for the upcoming June election. The vote was unanimously approved in support of Prop A.

On April 12th, there will be an Endorsement Committee meeting discussing what endorsements should be made for the upcoming June election. Please attend for those interested.

5. Finance (30m)

- *Purpose: Information*
- Update on February's finances.

Janelle presents February's finances. We received some unexpected donations from private donors, and are hopeful we will end the financial year as close to budget as possible.

2022-2023 Budget - Finance Committee

7:05pm - 7:50 pm (45m)

- *Purpose:*
 - Narrow - any feedback on proposed budget?
 - Close - approve budget
- Finance Committee and staff to present on draft budget for approval

Lucas presents the 2022-2023 draft budget. Notable changes include providing Director-level staff with salaries in line with other non-profits of similar sizes in the region. Increased Director-level salaries make up the largest difference between this year and last year's budget, and we believe the merits of paying staff better are worthwhile. Discussion of how fundraising numbers can improve to help support this increase in staff salaries.

Janelle notes that we negotiated for better rental terms, which is offering us increased cost savings in the budget. We are also starting to see more contracts and more bike valet services. Janelle also notes that we will continue to host events in-person (e.g. Golden Wheel), if Covid-19 becomes an issue we will find contingency plans to allow for events to continue either in-person or virtually.

Vote: Lucas presents draft budget. Juli moves to approve draft budget, Allison seconds. Unanimous approval of the proposed budget.

Committee Goals - All

7:50 pm - 8:10pm (20m)

- *Purpose:*
 - Narrow - any feedback on proposed goals?
 - Close - will the full board support committees in their goals?
- Committees present their top 1-2 goals for the year in alignment with board goals
 - Finance
 - Personnel
 - Membership & Fundraising
 - Audit & Endorsements
 - Board Development
- Board Goals

Reach alignment on what each goal wants to accomplish throughout the upcoming year.

- **Finance committee** goal includes passing approval for 2022-2023 budget
- **Personnel committee** goals include onboarding new ED, and reviewing staff handbook
- **Membership and Fundraising committee** goals include re-imagining business memberships, and considering opportunities for family memberships
- **Audit and Endorsement committee** goals to be discussed in next board meeting
- **Board Development committee** goals to be discussed in next board meeting

Vote: Jean moves that we go into a closed session, Lucas seconds. Board approves transition to closed session.

Transition Task Force - TTF (closed session)

8:10pm - 8:30 pm (20m)

- *Purpose:*
 - Action - Confidential TTF Updates

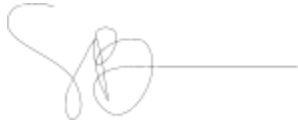
Confidential discussion of Transition Task Force updates.

Vote: Motion for approval of extending offer to Janelle Wong for ED hire, seconded, and unanimously passed.

Close - Board President

8:30pm

The next regular meeting of the San Francisco Bicycle Coalition Board of Directors is scheduled to take place Tuesday, April 26th, 6:30-8:30pm via Zoom.



Signature

Sarah Barnes, Secretary

Name, Title

April 26th, 2022

Date