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# Board of Directors Meeting

## San Francisco Bicycle Coalition

6:00 pm - 8:00 pm Tuesday, September 26, 2023

Contact the Board - [board@sfbike.org](mailto:board@sfbike.org)

### Mission

The San Francisco Bicycle Coalition works to transform San Francisco's streets and neighborhoods into safe, just, and livable places by promoting the bicycle for everyday transportation.

### Directors

Name	Pronouns	Present
Alex Thornton	he/him	y
Brandon Powell	he/him	y
Ernesto Cuellar	he/him	y
Jean Kao	she/her	y
Joanna Gubman	she/her	y
Juli Uota	she/her	y
Lisa Ratner	she/her	y
Marie Jonas (President)	she/her	y
Meaghan Mitchell	she/her	y
Raynell Cooper	he/him	y
Roan Kattouw (Treasurer)	he/him	n
Ryan Patterson	he/him	y

Sarah Barnes (Secretary)	she/her	y
Victoria Norman	she/her	y

## Staff

Name	Pronouns	Present
Janelle Wong (Executive Director)	she/her	y
Christopher White (Deputy Director)	he/him	y

## Guests

Name	Pronouns	Present
Alec Edges	she/they	y
Ashley M	she/her	y

## Agenda

### Intros - All

6:00pm - 6:10pm (10m)

### Public Comment - Guests

6:10pm - 6:15pm (5m)

No public comment.

### Monthly Actions & Updates - Executive Committee

6:15pm - 6:45pm (30m)

1. Prior meeting minutes
  - *Purpose: Open → Narrow → Close*
  - Approve the prior meeting minutes.

**Update:** Unanimous approval of meeting minutes.

2. Board @ email summary
  - *Purpose: Information*

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- Summary of emails sent to [board@sfbike.org](mailto:board@sfbike.org)

**Update:** Secretary shares recent board emails. There was one spam email, and one email expressing interest in joining the SF Bike board.

3. Volunteer Opportunities (Membership and Fundraising Committee)
  - *Purpose: Information*
  - Overview of Board volunteer opportunities/call to action

**Update:** Janelle shares a special Board volunteer opportunity for a day of bike education for kids and families. Chris shares we need support at the Portola Music Festival.

4. ED Report (10m)
  - *Purpose: Information*
  - Update on the Strategic Plan and work of the organization.

**Update:** Janelle speaks through her ED report.

- **Membership and Fundraising:**
  - We are currently training new hires on this team, and it is going well. We've begun planning for Fall Membership Drive, Winterfest, Giving Tuesday, and then Year End Appeal.
  - Janelle is doing more outreach to major donors.
- **Advocacy:**
  - Continuing to give feedback on Better Market Street, encouraging better detours to be delivered.
- **Programs:**
  - Doing lots of work with Rec & Park at Golden Gate Park
  - Won a grant for \$4k to bring bike repair services in the Tenderloin along the Golden Gate Greenway

5. Finance (15 m)
  - *Purpose: Information*
  - Update on prior month finances.

**Update:** Janelle shares August's finances.

### **Board Vacancies** - *Board Development and Governance Committee*

6:45 pm - 7:00 pm (15 m)

*Purpose:* Appoint new board members.

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**Update:** Board Development Committee introduces new board members. Jean moves to appoint new board members (Brandon Powell and Ryan Patterson through Feb 2024, and Alex Thornton through Feb 2025). Unanimous approval of appointments.

**Budget Approval** - *Finance Committee*

7:00 pm - 7:15 pm (15 min)

*Purpose:* Review and approval of organizational budget.

**Update:** Finance Committee presents budget. Joanna moves that the Board approves the quarterly budget. Brandon Powell seconds the motion. Three abstentions and two votes against the budget. Motion passes.

**Interim Strategic Plan** - *Executive Director*

7:15 pm - 7:45 pm (30 min)

*Purpose:* Interim Strategic Plan Presentation and next steps.

**Update:** Janelle presents the interim strategic plan.

**Closed Session** - *All*

7:45 pm - 8:00 pm (15 m)

**Update:** Marie moves the group to Closed Session.

**Close** - *Board President*

8:00pm



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**Signature**

Sarah Barnes, Secretary

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**Name, Title**

October 24th, 2023

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**Date**