

Board of Directors Meeting

San Francisco Bicycle Coalition

6:00pm - 8:00pm Tuesday March 25, 2025

Contact the Board - board@sfbike.org

Mission

The San Francisco Bicycle Coalition works to transform San Francisco's streets and neighborhoods into safe, just, and livable places by promoting the bicycle for everyday transportation.

Directors

Name	Pronouns	Present
Alex Thornton (Secretary)	he/him	x
Alyssa Cheung	she/her	x
Brandon Powell	he/him	x
Clarissa Garvey	she/her	x
Emily Steinglass	she/her	x
Ernesto Cuellar	he/him	
Garrett Brinker	he/him	
Joanna Bate	she/her	x
Kristy Frilling Skelly	she/her	x
Matt Biggar	he/him	x
Michael Nguyen (Treasurer)	he/him	x
Pooja Muddasani	she/her	

Roan Kattouw (President)	he/him	x
Ryan Patterson	he/him	x

Staff

Name	Pronouns	Present
Christopher White (Executive Director)	he/him	x
Deb Clearwaters (Development Director)	she/her	

Guests

Name	Pronouns	Present

Agenda

Open - Board President

6:00 pm

Intros - Board members

6:00pm - 6:10pm (10m)

Public Comment - Guests

6:10pm - 6:15pm (5m)

Monthly Actions & Updates

6:15pm - 7:00pm (45m)

1. [February 25](#) meeting minutes (5m) - Alex
 - o *Purpose: Open ~ Narrow ~ Close*
 - o Approve the prior meeting minutes for accuracy and legal responsibilities.
 - o **Action:** meeting minutes were approved
2. Board @ email summary (5m) - Alex
 - o *Purpose: Information*
 - o Summary of emails sent to board@sfbike.org
 - o **Update:** Alex updated the board on the email received to board@

3. Executive Director Report (20m) - Chris
 - *Purpose: Information*
 - Monthly update on the work of the organization.
 - **Update:** Chris updated the board on the work of the organization
4. Finance report (15m) - Chris
 - *Purpose: Information*
 - Monthly update on financial performance
 - **Update:** Chris updated the board on the latest financial report.

FY 2025-26 budget - *Michael / Chris*

7:00pm - 7:50pm (50m)

- *Purpose: Narrow -> Close*
- Discuss and consider approving the budget for fiscal year 2025-2026
 - **Action:** Board approves the proposed FY 2025-2026 budget with the proviso that staff return to next board meeting with a proposal for the line of credit and a plan for expense reductions in case of financial headwinds
- Consider raising the depreciation threshold from \$500 to \$2500
 - **Action:** Board approves raising the depreciation threshold from \$500 to \$2500

New office lease - *Chris*

7:50pm - 8:00pm (10m)

- *Purpose: Narrow -> Close*
- Consider approving a new lease agreement for the organization's office space
- **Action:** Board approves the new lease

Close - *Board President*

8:00pm



Signature

Alex Thornton, Secretary

Name, Title

05 / 26 / 2025

Date