

# Board of Directors Meeting

## San Francisco Bicycle Coalition

6:00pm - 8:00pm Tuesday May 27, 2025

Contact the Board - [board@sfbike.org](mailto:board@sfbike.org)

### Mission

The San Francisco Bicycle Coalition works to transform San Francisco's streets and neighborhoods into safe, just, and livable places by promoting the bicycle for everyday transportation.

### Directors

Name	Pronouns	Present
Alex Thornton (Secretary)	he/him	x
Alyssa Cheung	she/her	x
Brandon Powell	he/him	x
Clarissa Garvey	she/her	x
Emily Steinglass	she/her	x
Ernesto Cuellar	he/him	
Garrett Brinker	he/him	x
Joanna Bate	she/her	x
Kristy Frilling Skelly	she/her	x
Matt Biggar	he/him	
Michael Nguyen (Treasurer)	he/him	x
Pooja Muddasani	she/her	x

Roan Kattouw (President)	he/him	x
Ryan Patterson	he/him	x

## Staff

Name	Pronouns	Present
Christopher White (Executive Director)	he/him	x
Deb Clearwaters (Development Director)	she/her	x

## Guests

Name	Pronouns	Present

## Agenda

### Open - Board President

6:00 pm

### Intros - Board members

6:00pm - 6:10pm (10m)

### Public Comment - Guests

6:10pm - 6:15pm (5m)

### Monthly Actions & Updates

6:15pm - 7:00pm (45m)

1. [April 22](#) meeting minutes (5m) - Alex
  - o Purpose: Open → Narrow → Close
  - o Approve the prior meeting minutes for accuracy and legal responsibilities.
  - o **Action:** April 22 meeting minutes were approved
2. Board @ email summary (5m) - Alex
  - o Purpose: Information

- Summary of emails sent to [board@sfbike.org](mailto:board@sfbike.org)
- **Update:** there were no non-spam emails to share
- 3. Executive Director Report (20m) - Chris
  - *Purpose: Information*
  - Monthly update on the work of the organization.
  - **Update:** Chris provides his monthly update on the work of the org.
- 4. Finance report (15m) - Chris
  - *Purpose: Information*
  - Monthly update on financial performance
  - **Update:** Chris goes over the most recent month's financial performance

### **Bike to Wherever Day reflections - Deb**

7:00pm - 7:25pm (25m)

- *Purpose: Discussion*
- Update from staff on how BTWD went, opportunity for feedback from board members
- **Update:** Deb provides an update on the success of BTWD and learnings obtained

### **Board candidate recruitment - BDG committee**

7:25pm - 7:35pm (10m)

- *Purpose: Discussion*
- Discussion about the current vacancy on the board, and the pipeline for board candidates
- **Action:** board votes to leave the current board vacancy open

### **C3/C4 structure - BDG committee**

7:35pm - 7:50pm (15m)

- *Purpose: Discussion*
- Discussion about investigating options for the C3/C4 structure
- **Update:** board aligns on the BDG committee pursuing this investigation and providing 3 key deliverables: 1) Fact finding research on history of c4 and pros / cons; 2) List of “no regrets” decisions we could make to optimize our org structure regardless of which longer term direction we go in; 3) Framework for evaluating options in a objective manner

### **Executive Director performance review process - Alex + Roan**

7:50pm - 8:00pm (10m)

- *Purpose: Information*
- Information on the ED performance review process and what board members can expect
- **Update:** The board reviews the proposed process for the annual ED performance review

### **Close - Board President**

8:00pm



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**Signature**

Alex Thornton, Secretary

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**Name, Title**

08 / 08 / 2025

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**Date**