

Joint Board of Directors Meeting

San Francisco Bicycle Coalition and

San Francisco Bicycle Coalition Education Fund

6:00pm - 7:50pm Tuesday June 24, 2025

Contact the Boards - board@sfbike.org / edfund-board@sfbike.org

Directors

Name	Board	Pronouns	Present
Alex Thornton (SFBC Secretary)	SFBC	he/him	x
Alyssa Cheung	SFBC	she/her	x
Brandon Powell	SFBC	he/him	
Clarissa Garvey	SFBC	she/her	x
Emily Steinglass (Ed Fund President)	Ed Fund + SFBC	she/her	x
Ernesto Cuellar	SFBC	he/him	x
Garrett Brinker	SFBC	he/him	x
Jane Natoli (Ed Fund Secretary)	Ed Fund	she/her	x
Joanna Bate	SFBC	she/her	x
Joanna Gubman	Ed Fund	she/they	x
Kristy Frilling Skelly	SFBC	she/her	
Matt Biggar	SFBC	he/him	x
Meaghan Mitchell	Ed Fund	she/her	
Michael Nguyen (Ed Fund Treasurer, SFBC	Ed Fund +	he/him	x

Treasurer)	SFBC		
Pooja Muddasani	SFBC	she/her	x
Roan Kattouw (SFBC President)	SFBC	he/him	x
Ryan Patterson	SFBC	he/him	x

Staff

Name	Pronouns	Present
Christopher White (Executive Director)	he/him	x
Krissa Cavouras (Director of Communications)	she/her	

Guests

Name	Pronouns	Present

Agenda

Open - *Roan*

6:00 pm

Intros - *Board members*

6:00pm - 6:10pm (10m)

Public Comment - *Guests*

6:10pm - 6:15pm (5m)

Monthly Actions & Updates

6:15pm - 6:55pm (40m)

1. [May 27](#) meeting minutes (5m) - Alex
 - o Purpose: Open → Narrow → Close

- Approve the prior meeting minutes for accuracy and legal responsibilities.
- **Action:** May 27 C4 board meeting minutes were approved
- 2. Board @ email summary (5m) - Alex
 - *Purpose: Information*
 - Summary of emails sent to board@sfbike.org
 - **Update:** the email received by board@ was shared
- 3. Executive Director Report (20m) - Chris
 - *Purpose: Information*
 - Monthly update on the work of the organization.
 - **Update:** Chris updated the board on initiatives across the organization.
- 4. Finance report (10m) - Chris
 - *Purpose: Information*
 - Monthly update on financial performance
 - **Update:** Chris updated the board on the financial health of the organization.

Board member pledge form - Emily

6:55pm - 7:00pm (5m)

- *Purpose: Information*
- Update from the Membership & Fundraising Committee about the new pledge form and process
- **Update:** Emily updated the board on changes to the board member pledge process

Debt plan - Chris

7:00pm - 7:10pm (10m)

- *Purpose: Discussion*
- Discuss the plan Chris has submitted for paying down the line of credit
- **Update:** the board discussed Chris' proposed debt paydown plan

Strategic planning update - Matt

7:10pm - 7:25pm (15m)

- *Purpose: Discussion*
- Opportunity for board members to give feedback on revised mission statement and core values
- **Update:** Matt led the board through a discussion on the revised mission statement and core values

Staff presentation: Marketing and Communications - Krissa

7:25pm - 7:40pm (15m)

- *Purpose: Information*
- Krissa will present about the work of the MarComms team
- **Update:** Krissa updated the board on the work of the MarComms team

Closed session

7:40pm - 7:50pm (10m)

Update: board discusses the results of the Executive Director performance review

Close - *Roan*

7:50pm

SFBC Board meeting to follow



Signature

Alex Thornton, Secretary

Name, Title

08 / 08 / 2025

Date