

Joint Board of Directors Meeting

San Francisco Bicycle Coalition and

San Francisco Bicycle Coalition Education Fund

6:00pm - 8:00pm Tuesday October 28, 2025

Contact the Boards - board@sfbike.org / edfund-board@sfbike.org

Directors

Name	Board	Pronouns	Present
Alex Thornton (SFBC Secretary)	SFBC	he/him	x
Alyssa Cheung	SFBC	she/her	Absent
Brandon Powell	SFBC	he/him	
Clarissa Garvey	SFBC	she/her	x
Emily Steinglass (Ed Fund President)	Ed Fund + SFBC	she/her	x
Ernesto Cuellar	SFBC	he/him	
Garrett Brinker	SFBC	he/him	x
Jane Natoli (Ed Fund Secretary)	Ed Fund	she/her	x
Joanna Bate	SFBC	she/her	x
Joanna Gubman	Ed Fund	she/they	x
Kristy Frilling Skelly	SFBC	she/her	Absent
Matt Biggar	SFBC	he/him	x
Meaghan Mitchell	Ed Fund	she/her	x
Michael Nguyen (Ed Fund Treasurer, SFBC)	Ed Fund +	he/him	x

Treasurer)	SFBC		
Pooja Muddasani	SFBC	she/her	
Roan Kattouw (SFBC President)	SFBC	he/him	x
Ryan Patterson	SFBC	he/him	x

Staff

Name	Pronouns	Present
Christopher White (Executive Director)	he/him	x
Deb Clearwaters (Director of Development)	she/they	x

Guests

Name	Pronouns	Present
Alaina		x
Zander		x
Bivett Brackett		x

Agenda

Open - Roan

6:00 pm

Intros - Board members

6:00pm - 6:10pm (10m)

Public Comment - Guests

6:10pm - 6:15pm (5m)

Monthly Actions & Updates

6:15pm - 7:00pm (45m)

1. Strategic planning process update (5m) - Matt
 - *Purpose: Information*
 - Update on the remaining process for the strategic plan
 - **Update:** Matt provided an update on the progress and remaining work of the strategic plan
2. Executive Director Report (20m) - Chris
 - *Purpose: Information*
 - Monthly update on the work of the organization.
 - **Update:** Chris updated the board on the recent work of the organization
3. Finance report (10m) - Chris
 - *Purpose: Information*
 - Monthly update on financial performance
 - **Update:** Chris updated the board on the latest financials
4. (SFBC only) [Sept 23 meeting minutes](#) (2m) - Alex
 - *Purpose: Open → Narrow → Close*
 - Approve the prior C4 meeting minutes for accuracy and legal responsibilities.
 - **Action:** Sep 23 minutes were approved
5. (SFBC only) [Aug 26 meeting minutes](#) (2m) - Alex
 - *Purpose: Open → Narrow → Close*
 - Approve the prior C4 meeting minutes for accuracy and legal responsibilities.
 - **Action:** Aug 26 minutes were approved
6. Board @ email summary (5m) - Alex
 - *Purpose: Information*
 - Summary of emails sent to board@sfbike.org
 - **Update:** Alex updated the board on emails received

Berkeley fellows project introduction - Michael

7:00pm - 7:20pm (20m)

- *Purpose: Information*
- Introduction of this year's Berkeley fellows and their project
- **Update:** Michael introduced the Berkeley fellow program, the participants, and the work they will be doing to clarify and align C3 / C4 activities

Change of operating entity - Chris

7:20pm - 7:40pm (20m)

- *Purpose: Discussion*
- Review changes to the C3/C4 expense sharing agreement and the staff handbook needed to change our operating entity from the C4 to the C3
- **Update:** the board reviewed and discussed the change of operating entity from C4 to C3

C3/C4 board coordination - Chris

7:40pm - 8:00pm (20m)

- *Purpose: Discussion*
- Plan ahead which meetings should be joint C3/C4 meetings in 2025 and 2026
- Plan for a joint C3/C4 board retreat in 2026
- **Update:** planned joint C3/C4 board meeting on Dec 16, 2025 and joint board retreat on Feb 7, 2026

Close - Roan

8:00pm



Signature

Alex Thornton, Secretary

Name, Title

01 / 24 / 2026

Date